



Sudbury Public Schools
Office of the
Director of Business and Finance

To: School Committee Members
 From: Donald R. Sawyer
 Date: September 5, 2017
 Re: FY19 Budget Components for 9/6/17 Committee Meeting

For the School Committee Meeting on 9/6/17, the Committee will initiate its FY2019 Budget preparation schedule for the Sudbury Public Schools with the following budget components:

Utilities

The table below includes the total utilities actual expense trend from FY2012 – FY2017 and the current FY2018 Budget \$. Utilities include Electricity, Heating and Water expenses.

	----- Actual \$ -----						Budget
	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>
ELECTRICITY	\$ 512,010	\$ 483,103	\$ 488,276	\$ 402,405	\$ 433,906	\$ 433,956	\$ 460,000
HEATING	\$ 265,402	\$ 327,291	\$ 249,850	\$ 235,487	\$ 157,804	\$ 181,856	\$ 195,000
WATER	\$ 7,347	\$ 6,705	\$ 6,384	\$ 6,501	\$ 6,831	\$ 9,884	\$ 11,000
TOTAL UTILITIES \$:	\$ 784,759	\$ 817,099	\$ 744,510	\$ 644,393	\$ 598,541	\$ 625,696	\$ 666,000

Committee Action:

1. Understand current method of billing and posting to financial system.
2. Reach agreement for applicable FY19 budget revisions (*examples*: increases, reductions, etc.).
3. May provide applicable budget forecast assumptions for 2019-2023 School Budget Forecast.

Technology – District Wide Infrastructure

The table below includes the total technology infrastructure actual expense trend from FY2012 – FY2017 and the current FY2018 Budget \$. This technology expense category would include all district wide infrastructure for new equipment, equipment repair, inventory upgrades, broadband, annual subscription and service renewals, etc..

	----- Actual \$ -----						Budget
	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>
Computer Software	\$ 94,223	\$ 61,730	\$ 48,030	\$ 92,873	\$ 144,531	\$ 212,797	\$ 205,582
New Equipment	\$ 109,249	\$ 74,823	\$ 101,856	\$ 282,516	\$ 130,858	\$ 148,991	\$ 184,800
Computer Network Equip	\$ -	\$ -	\$ -	\$ -	\$ -	\$ -	
<u>Computer Network</u>	<u>\$ 31,792</u>	<u>\$ 51,768</u>	<u>\$ 23,689</u>	<u>\$ 176</u>	<u>\$ 61,000</u>	<u>\$ -</u>	<u>\$ 31,833</u>
TOTAL TECHNOLOGY DW:	\$ 235,264	\$ 188,321	\$ 173,575	\$ 375,565	\$ 336,389	\$ 361,788	\$ 422,215

Committee Action:

1. Discussion of the current district wide technology infrastructure, software needs, equipment inventory, and equipment replacement/repair.
2. Understand current method of billing and posting to financial system.
3. Reach agreement for applicable FY19 budget revisions (*examples*: increases, reductions, etc.).
4. May provide applicable budget forecast assumptions for 2019-2023 School Budget Forecast.

Transportation (Regular Day)

The table below includes the total transportation actual expense trend from FY2012 – FY2017 and the current FY2018 Budget \$. This transportation budget category is for all local, regular day bus transportation services and associated expenses. Each Fiscal Year includes the use of revenue created by student ridership fees.

	----- Actual \$ -----						Budget
	<u>FY2012</u>	<u>FY2013</u>	<u>FY2014</u>	<u>FY2015</u>	<u>FY2016</u>	<u>FY2017</u>	<u>FY2018</u>
Transportation - Drivers	\$ 28,875	\$ 33,866	\$ 28,687	\$ 26,685	\$ 18,677	\$ -	\$ -
Transportation - Contract	\$ 525,513	\$ 545,188	\$ 498,209	\$ 500,551	\$ 596,338	\$ 542,434	\$ 567,372
TOTAL REGULAR DAY \$:	\$ 554,388	\$ 579,054	\$ 526,896	\$ 527,236	\$ 615,015	\$ 542,434	\$ 567,372

Committee Action:

1. Discussion of the current Transportation services.
2. Understand budgeted transportation fees.
3. Understand current method of billing and posting to financial system.
4. Reach agreement for applicable FY19 budget revisions (*examples*: increases, reductions, etc.).
5. May provide applicable budget forecast assumptions for 2019-2023 School Budget Forecast.