

Sudbury Public Schools (SPS)
School Committee Meeting Minutes
Tuesday, June 20, 2017 @ 7:30 p.m.
The Senior Center, 40 Fairbank Rd., Sudbury

Open Session:

Chair Christine Hogan opened the session at 7:40 p.m. Sudbury Cable TV broadcasted the meeting live.

Members Present: Christine Hogan (Chair), Richard Tinsley (Vice-Chair), Maggie Helon, Lisa Kouchakdjian, Lucie St. George (arrived late at 9:10 p.m.).

Also Present: Anne Wilson, Superintendent of Schools; Kimberly A. Swain, Assistant and Susan Rothermich, Director of Business and Finance.

00:20 Superintendent's Report:

Congratulations to students on the end of the year. Dr. Wilson provided a kindergarten enrollment update. Dr. Wilson also updated the school bus pass issue.

4:35 Liaison Reports:

MH—SEPAC is donating standing desks. SEPAC would like to get a donation of standing desks on the next SC meeting on July 19th.

LVK—Announced SEPAC has a new Executive Board, Chair Pieter DuPlessis and Vice-Chair Amy Fedyk. LVK reported that she attended the FC meeting of June 19th and that the FC is requesting that the SC prepare the three year plan by the beginning of September. FC Chair Bryan Semple will be sending a letter to the SC detailing their requests.

RT—Attended the Haynes and Curtis Moving On ceremonies.

12:26 Open Forum:

CH reported that she filed two disclosures the end of May: one regarding SED where she cannot participate and one where she relinquished her position as Chair of Curtis Friends of Music so she may participate in music discussions.

Katy Durkin—182 Maynard Road. Voiced concern regarding class sizes for kindergarten at Nixon School. Small class size makes a big difference in early education. Class size has a significant impact on student achievement. Less instruction time managing behaviors in bigger class. Need a third class at Nixon next year for Kindergarten.

Monica Rogan--80 Goodnow Road. Greatly concerned about the kindergarten class. 22 kids in a Kindergarten class is extremely high. Need attention, guidance and support to succeed. Direct relationship between class size and early success. Urging to add another class section.

Laurie Caliri—48 Newbridge Road. Concerned about class size at Nixon. Unhappy that budget override is not reflected at Nixon in the kindergarten grade. Urging to add a third section at Nixon.

Jennifer Roberts—14 Griffin Lane. Two children entering Nixon in the Fall. Should be more support for the little ones, especially when you hear about increase in anxiety. Life is more complicated for children. Not much of a buffer if more students enroll over the summer. Hopes add another section.

Patricia Copello—25 Briant Drive. Super concerned because it is a big class. Read that kindergarten is a blue print for children. Important that they get the attention they need.

CH-Left the room at 8:06 p.m. based upon her disclosure concerning SED.

Courtney Coile, 4 Axdell Road. President of the Board of Directors. SED has proposed that SED and SPS enter into a license agreement rather than public bidding process. May be better than shared use of the premises.

CH—returns to the room at 8:09 p.m.

Jean Nam—81 Newbridge Road. Talking about the playgrounds. Spoke with Jim Kelly about the playgrounds. Started a group called playsudbury.org to solicit feedback regarding what want to see for the playgrounds. Jim did a starter plan. People around the table said we could do better.

31:22 Field Trip Approval:

Angela Menke and Ben DeMott reported that the Curtis field trip to Quebec is a 4 Day 3 Night trip. Ms. Menke and Mr. DeMott described the trip.

LVK Moved to approved trip to Quebec. MH seconded Motion. Trip approved 4-0.

36:35 Vocational Education Update:

Len Simon updated the Committee regarding vocational education. What is the responsibility of the School Committee to provide an opportunity for Sudbury students to have vocational education? Mr. Simon reported that Sudbury will be leaving the Minuteman District as of June 30th this year. With the School Committee's approval the District designated another school as school of choice. This fact, however, does not preclude a student from applying to another school. Concluded that Assabet Valley is the school of choice. Sudbury was in district at Minuteman. Sudbury is now out of district at Assabet. Objective, however, is to become a member of the Assabet Valley. When Sudbury becomes a member of Assabet is the decision of its School Committee. Students from in district towns get seated first. More students applied to Assabet than they expected.

59:05 Nixon PTO Gift Plan:

Dr. Wilson presented the Nixon PTO Gift Plan. Gifts total under \$20,000. CH--Moved to Approve Nixon Gift Plan. Motion seconded by RT. Approved 4-0.

1:01:32 Award Food Service Contract:

Susan Rothermich presented the Whitson's bid. She recommended the School Committee approve the contract. LVK--moved to approve the bids. CH—Seconded Motion. Motion approved 4-0.

1:04:22 Approval for storage and administration of medications during the school day, during field trips, and other short-term special events:

CH--Motion to Approve. MH--seconded. Motion approved 4-0.

1:05:31 Approval to train unlicensed school personnel to administer Epinephrine via an auto-injector to individuals with a prescription:

CH--Motion to approve. LVK--Seconded Motion. Motion approved 4-0.

1:08:10 Budget to Actual –Susan Rothermich:

Susan Rothermich read Memorandum from Susan Rothermich to School Committee dated June 20, 2017 Regarding FY2017 Budget Update.

Motion to Approve Budget Transfers by RT. MH—Seconded motion. Motion passed 3-1. CH in opposition.

1:17:11 Strategic Planning Process Update:

Dr. Wilson provided an update on the SPP. In her presentation, Dr. Wilson elaborated on the broad goal statements.

1:36:45 Superintendent Evaluation:

Ellen Winer-Joachim participated in the evaluation. Chair Christine Hogan presented the Summative Report regarding Dr. Wilson's Evaluation. School Committee members made statements regarding their specific reviews.

LSG moved to enter the summative report for Dr. Wilson. RT seconded the motion. Approved 5-0.

Discussion regarding next year's Superintendent review. CH suggested the SC conduct Dr. Wilson's review around April 23rd.

2:17:40 Policy Manual Update:

CH stated that the money is available for paying for the \$10,800 policy manual update from the money left over from the Chromebooks for the 6th grade students as the bid came in under budget. LVK provided an update based upon her conversation with Michael Gilbert.

SC Meeting Efficiencies:

Off the Agenda

2:37:38 Open Forum:

Nell Forgacs, 12 Great Lake Drive. Vocational education question. Feels strongly about vocational education. Concerned about acceptance rates. Wonders what the acceptance rates are for in-district students. Ms. Forgacs was informed that Mr. Simon had shared the information she requested earlier in the meeting. Ms. Forgacs was encouraged to contact Mr. Simon if she had further questions.

Maia Projansky-Bell, 38 Lakewood Drive. Been a long time since we have had an update on class size across the schools. Waiting to hear an update on 5th Grade at Noyes. At one time, heard that the classes at Noyes for 5th grade will be 25 or 26 students per class. Referring to FinCom, glad that FinCom asking cost centers to do the 3 year plan. It is critical to get the three year plan. Please make the three year plan a priority. Ms. Projansky-Bell was informed that a class section had been added for Noyes 5th grade earlier in the budgeting process.

2:45:00 Members' Forum:

2:59:15 Minutes:

Motion by CH to approve April 26th. Seconded by RT. 4 in favor of Motion, MH abstained.

Motion by CH to approve May 17th. Seconded by RT. Motion approved 5-0

Motion by CH to approve June 7th. Seconded by RT Motion approved 5-0.

Adjournment:

Motion by RT to adjourn. Seconded by CH. 5-0 in favor.

Meeting adjourned at 10:47 p.m.

Agenda Packet Documents:

- General John Nixon Elementary School PTO letter dated June 14, 2017 and attached power point presentation;
- SPS Out of State or Over Night Field Trip Request/Approval Form;
- Explore America, Bonjour Quebec Itinerary;
- Certificate of Liability Insurance Dec Page, insuring Premier Coach Company Inc, DBA Vermont Translines
- Memorandum dated June 20, 2017 from Susan Rothermich to School Committee regarding Management and Operation of School Food Service Program-Request for Proposal Award;
- School Health Unit Application for the Handling and Storage of Medication in Massachusetts Public and Non-Public Day School Programs;
- Application For Registration To Train Unlicensed School Personnel to Administer Epinephrine Via An Auto-Injector;
- Memorandum dated June 20, 2017 from Susan Rothermich to School Committee regarding FY2017 Budget Update and attached Year-To-Date Budget of 2017.
- Strategic Planning Update Power Point Presentation by Anne S. Wilson dated June 20, 2017.
- Draft SC Meeting Minutes of April 26, 2017 Meeting;
- Draft SC Meeting Minutes of May 17, 2017 Meeting;
- Draft SC Meeting Minutes of June 7, 2017 Meeting.